



Special Circumstances Request 2019-20

Student First Name _____ Student Last Name _____
Student Birthdate _____ Student ID _____

The Office of College Aid individually reviews each application for financial aid eligibility. We realize that sometimes the formal applications may not capture some of the extenuating financial circumstances which impact a family’s finances. In order to provide you with a financial aid award based on your particular situation, we ask that you provide further explanation of your special circumstances on this form.

Please check the box representing your family’s situation, as listed below, and provide the requested documents and any other written information that details the situation.

- ___ Loss or reduction of employment, significant reduction of income
 - ✓ Statement from employer explaining termination/decrease in hours
 - ✓ Most recent (or final) pay stub demonstrating this change
 - ✓ If applicable, unemployment benefits statement
 - ✓ 2018 Federal Tax Return, including all schedules and W-2 Forms
- ___ One-time income (pension payout, inheritance, employer reimbursements)
 - ✓ Documentation of distribution and explanation of one-time payout
- ___ Medical or dental expenses in excess of 11% of your parent(s) Adjusted Gross Income
 - ✓ Documentation of excessive costs not covered by insurance
 - ✓ If costs were incurred in 2018, include the 2018 Federal Tax Return, including all schedules and W-2 Forms

Please help us understand more about your financial situation by detailing here or attaching additional sheets.
